

*Illinois Conference of Seventh-day Adventist
Office of Education*

619 Plainfield Road
Phone: 630- 856-2890

Willowbrook, IL 60527
Fax: 630-734-0929

Section 504 Individual Accommodation Plan

Student Name: _____ Date of Birth: _____ Grade: _____

Teacher: _____ School: _____

Today's Date: _____ Review Date: _____

1. Describe the nature of the concern: _____

2. Describe how the disability substantially limits a major life activity:

Based on a review of information on the above named student, it has been determined that he/she meets the classification as a disabled individual under Section 504 of the Rehabilitation Act of 1973, because a physical or mental impairment substantially limits the major life activity of learning. In accordance with the Section 504 guidelines, the school has agreed to make reasonable accommodations and address the student's individual needs by:

Physical Arrangement of Room:

- | | |
|--|--|
| <input type="checkbox"/> Seat student near teacher | <input type="checkbox"/> Seat near positive role model |
| <input type="checkbox"/> Stand near student when giving directions/instruction | <input type="checkbox"/> Increase distance between desks |
| <input type="checkbox"/> Avoid distracting stimuli (air conditioning, traffic, etc.) | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Other: _____ |

Lesson Presentation:

- | | |
|--|--|
| <input type="checkbox"/> Pair student to check work | <input type="checkbox"/> Write key points on board |
| <input type="checkbox"/> Provide peer tutoring | <input type="checkbox"/> Provide visual aides |
| <input type="checkbox"/> Provide peer note taker/copies of notes | <input type="checkbox"/> Check for understanding of directions |
| <input type="checkbox"/> Vary activities within lesson | <input type="checkbox"/> Break presentation into segments |
| <input type="checkbox"/> Provide written outline | <input type="checkbox"/> Allow student to tape record lesson |
| <input type="checkbox"/> Student orally review key points | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Teach through multi-sensory modes | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Textbooks in audio format | <input type="checkbox"/> Other: _____ |

Test Taking:

- | | |
|--|---|
| <input type="checkbox"/> Allow open book exams | <input type="checkbox"/> Give tests in alternate settings |
| <input type="checkbox"/> Give take-home tests | <input type="checkbox"/> Give exams orally |
| <input type="checkbox"/> Read items to student | <input type="checkbox"/> Allow extra time for exam |
| <input type="checkbox"/> Objective rather than essay | <input type="checkbox"/> Frequent short quizzes in place of lengthy tests |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Other: _____ | |

Assignments/Worksheets:

- | | |
|---|---|
| <input type="checkbox"/> Extra time to complete tasks | <input type="checkbox"/> Simplify complex directions |
| <input type="checkbox"/> Handout worksheets one at a time | <input type="checkbox"/> Reduce reading level |
| <input type="checkbox"/> Require fewer correct responses | <input type="checkbox"/> Provide structured routine in written form |
| <input type="checkbox"/> Allow type-written reports | <input type="checkbox"/> Reduce homework assignments |
| <input type="checkbox"/> Shorten assignments | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Change grading scale | <input type="checkbox"/> Other: _____ |

Student Name: _____ Date of Birth: _____ Grade: _____

