

Illinois Conference of Seventh-day Adventists

APPLICATION TO OPEN AN ELEMENTARY SCHOOL

The _____ Seventh-day Adventist Church,
through its church in business session requests approval of the Illinois Conference K-12 Board of
Education to Open _____ Re-open _____ an elementary school located at:

Place: _____

Address: _____

If school was formerly operated, please indicate:

How many years did it operate previously _____

Date discontinued: _____

Reasons for closing school _____

ENROLLMENT PROJECTION

In the first year of operation the enrollment by grades will be as follows:

1st Grade _____ 2nd Grade _____ 3rd Grade _____ 4th Grade _____

5th Grade _____ 6th Grade _____ 7th Grade _____ 8th Grade _____

Future enrollment prospects are based upon the following census from families in which one or both parents are members of the Seventh-day Adventist church and who are committed to the support of the church school by sending their children to the school and supporting it financially.

Number of Children: 1 yrs. old __, 2 yrs. old __, 3 yrs. old __, 4 yrs. old __,
5 yrs. old __, 6 yrs. old __, 7 yrs. old __, 8 yrs. old __.

Number of children of church families under school age on opening date of school: _____

Number of school age students who will NOT attend church school, but will be in public school even if church school opens:

1st Grade __, 2nd Grade __, 3rd Grade __, 4th Grade __,

5th Grade __, 6th Grade __, 7th Grade __, 8th Grade __.

FINANCIAL PLAN

PRESENT CASH AVAILABLE FOR OPERATION: \$_____

1. INCOME

Tuition Rate(s): _____

If rates vary by grade, list each grade separately in space below

1st Grade _____, 2nd Grade _____, 3rd Grade _____, 4th Grade _____,

5th Grade _____, 6th Grade _____, 7th Grade _____, 8th Grade _____.

Non-constituent or non-Adventist rate(s) _____

Tuition income \$ _____

Fees \$ _____

Church Subsidy \$ _____

Other Income (identify source)

_____ \$ _____

TOTAL OPERATING INCOME \$ _____

1. OPERATING EXPENSE

Teacher's Salary \$ _____

Other salary (aide, custodian) \$ _____

School Equipment \$ _____

School supplies \$ _____

Library books (\$35 per stud) \$ _____

Maintenance and supplies \$ _____

Utilities \$ _____

Miscellaneous \$ _____

TOTAL OPERATING EXPENSES \$ _____

FACILITIES

Size of classroom in sq. ft. _____

Size of playground area in sq. ft. _____

What playground equipment is available? _____

APPROVALS

By this application, the church agrees to meet its financial obligation each month to the school and conference and to provide a continuity of operation.

Signed by:

Chairman of Church Board: _____

Church Clerk _____

Church Treasurer: _____

Church Pastor: _____

Date of action of church in business session: _____

K-12 Board of Education action:

Approval: _____

Date of Action: _____

Disapproval: _____

Reason for disapproval: _____
