



Adventist Education
Illinois Conference of Seventh-day Adventists

APPLICATION TO OPEN AN ELEMENTARY SCHOOL

The _____ Seventh-day Adventist Church, through its church business session, hereby requests approval of the Illinois Conference K-12 Board of Education to Open _____ Re-open _____ an elementary school located at:

Place _____

Address _____

If school was formerly operated, please indicate:

How many years _____

Date discontinued _____

Reasons for closing school _____

ENROLLMENT PROJECTION

In the first year of operation the enrollment by grades will be as follows:

1st Grade _____, 2nd Grade _____, 3rd Grade _____, 4th Grade _____

5th Grade _____, 6th Grade _____, 7th Grade _____, 8th Grade _____

Future enrollment prospects are based on the following statistics from families in which one or both parents are members of the Seventh-day Adventist church and who are committed to the support of the school by sending their children to the school and supporting it financially:

Number of Children: 8 Yrs. Old _____, 7 Yrs. Old _____, 6 Yrs. Old _____,
5 Yrs. Old _____, 4 Yrs. Old _____, 3 Yrs. Old _____,
2 Yrs. Old _____, 1 Yr. Old _____.

Number of children of church families under school age on opening date of school: _____

Number of school age students who will not attend church school, but will be in public school even if church school opens:

1st Grade _____, 2nd Grade _____, 3rd Grade _____, 4th Grade _____,
 5th Grade _____, 6th Grade _____, 7th Grade _____, 8th Grade _____.

FINANCIAL PLAN

PRESENT CASH AVAILABLE FOR OPERATION: \$ _____

1. INCOME

Tuition Rate \$ _____

If varied according to grade, list each grade separately in space below:

1st Grade \$ _____, 2nd Grade \$ _____, 3rd Grade \$ _____,
 4th Grade \$ _____, 5th Grade \$ _____, 6th Grade \$ _____,
 7th Grade \$ _____, 8th Grade \$ _____,
 (9th Grade \$ _____, 10th Grade \$ _____)*

**Turn in separate application on 9th grade or for 9th and 10th grades. Application must have approval by the Lake Union Conference.*

Total Income from Tuition	\$ _____
Church Subsidy	\$ _____
Fees	\$ _____
Other Subsidies (Identify Source)	\$ _____
.	\$ _____
.	\$ _____

TOTAL OPERATING INCOME \$ _____

2. OPERATING EXPENSES:

Teacher's Salary	\$ _____
Auxiliary Salary	\$ _____
Travel	\$ _____
School Equipment	\$ _____
School Supplies	\$ _____
Library Books	\$ _____
Maintenance and Supplies	\$ _____

TOTAL OPERATING EXPENSES \$ _____

MISCELLANEOUS INFORMATION:

FACILITIES

Give size of classroom in Sq. Ft. _____

Give size of playground area in Sq. Ft. _____

What play equipment is available? _____

ADEQUATE EQUIPMENT WILL BE PROVIDED FOR THE NEW SCHOOL, WHICH WILL BE SUBJECT TO AN EVALUATION THE FIRST YEAR OF OPERATION.

By this application, the church agrees to meet its financial obligation each month in the school and to provide a continuity of operation.

Signed by:

Chairman of Church Board _____

Church Clerk _____

Church Treasurer _____

Date of Action of Church in Business Session _____

Date of Approval or Rejection _____